

## First Hawaiian Bank eDeposit

Deposit Reports Quick Reference Guide

First Hawaiian Bank 2339 Kamehameha Highway, Honolulu, HI 96819



## **Deposit Reports**

- 1. Click on **Reports** from the top menu.
- 2. From the Report Name dropdown, select either **Deposit Report** or **Deposit Report** with Images.
- 3. Enter in the date range and click Submit.
- 4. View the report on the right of the screen.
- **5.** You may download the report(s) by clicking **Export** and selecting your preferred file type.
  - a. The Deposit Report with Images can be downloaded as a PDF file.
  - b. The Deposit Report (with no images) can be downloaded as a **PDF**, **Excel File**, or **CVS** file.







